

## Department of Finance and Professional Affairs

**Time Commitment:** 3-4 meetings annually, 1 hour in length

**Meeting Location:** All meetings have call-in options. Some meetings may take place at conferences.

**Committee Structure:** Divided into four sections with duties listed below.

### **Membership Committee**

- Encourage and enhance membership of qualified osteopathic family physicians to the MAOFP via recruitment and retention.
- Resident/Young Physician Subcommittee: Seek ways to serve the needs of resident members and young physicians and involve them in MAOFP initiatives and activities

### **Mentorship Committee**

- Provide new physician members professional support and long-term members renewed sense of belonging by providing opportunities to network.
- Compile member information into easily accessed resources and guides.
- Serve as an example/role model.

### **Physician Well-Being Committee**

- Provide new physician members professional support and long-term members renewed sense of belonging by providing opportunities to network.
- Compile member information into easily accessed resources and guides.
- Serve as an example/role model.

### **Finance Committee** (*comprised of Executive Committee and Past Treasurer*)

- Prepare annual operating budget
- Review investment strategy (policy) for reserves at least annually
- Review financial records and prepare a report for the Board and membership at least annually