



## Public Affairs Committee

**Time Commitment:** 4 meetings, 1 hour in length

**Meeting Location:** All meetings have call-in options – with an opportunity for members to meet face-to-face for 2 of the 4 meetings.

**Committee Structure:** Divided into three sections with duties listed below

### Government Affairs

- Research and write letters to congress people regarding issues pertaining to patients and primary care
- Participate/organize in Advocacy Day
- Maintain and develop MAOFP policy statements for Board vote/approval

### Socioeconomic

- Participate in other public affairs events i.e. flu shots in Lansing, iVaccinate, Advocacy Day, etc.

### Advocacy

- Write and submit resolutions for COD
- Recruit for and attend COD as delegates

## Committee Agenda:

### Meeting 1 Summer Conference/September:

Categorize members into 2 committees

Review current member list, determine who is active versus non-active

1. Government Affairs Committee
  - a) Review current topics in Primary Care being discussed in legislature
    - i. Submit letter at the time, if appropriate, after approval by President/Board
    - ii. iVaccinate campaign involvement (Young)
  - b) Review upcoming events
  - c) Divide MAOFP policies for review
2. Advocacy Committee
  - a) Review resolutions proposed
  - b) Solicit ideas for new resolutions
  - c) Review previous ACOFP resolutions including ones sent to committee from previous year

**Meeting 2 October/November:**

- a. Government Affairs
  - i. Review current topics in Primary Care being debated in legislature
- 1. Submit letter is appropriate and approved
  - ii. Attend any Fall events
  - iii. Discuss proposed changes or additions to the Policies
- b. Advocacy
  - i. Review and edit current resolutions
  - ii. Additional/last minute resolutions drafted
  - iii. Inquire from MSU-COM regarding resolutions

**Meeting 3 Mid-Winter Conference/January:**

- c. Government Affairs
  - i. Add changes to MAOFP policy, aggregate for Board review at meeting
  - ii. Assist with making finalized changes and editing for COD resolutions
- d. Advocacy
  - i. Propose resolutions to Board for approval and submission to COD
  - ii. Recruit for COD delegates

**Meeting 4 Post COD/April or May:**

- e. Government Affairs
  - i. Solicit for members to submit ideas for MAOFP policy to be voted on at Summer Conference
  - ii. Contribute/Suggest ideas for COD resolutions next year based on Primary Care topics in legislature
  - iii. Propose and review Summer activities in legislature
  - iv. Report to Board regarding aggregate letters sent to congresspeople
- f. Advocacy
  - i. Report to Board regarding outcomes of resolutions submitted
  - ii. Report MOA and AOA resolutions and policy for the year
  - iii. Contribute/Suggest ideas for COD resolutions next year