

## Department of Public Affairs

**Time Commitment:** 4 meetings, 1 hour in length

**Meeting Location:** All meetings have call-in options – with an opportunity for members to meet face-to-face for 2 of the 4 meetings.

**Committee Structure:** Divided into two sections with duties listed below

### Government Affairs

- Research and write letters to congress people regarding issues pertaining to patients and primary care
- Participate/organize in Advocacy Day
- Maintain and develop MAOFP policy statements for Board vote/approval

### Advocacy

- Develop or review policies concerning the “business side” of medicine.
- Develop, provide or arrange for practice management educational programs for members or their staff.
- Review, analyze, and recommend action concerning healthcare benefit programs, policies or reimbursement strategies proposed or promulgated by third party benefit payers or regulators.
- Write and submit resolutions for COD.
- Recruit for and attend COD as delegates.

### Committee Agenda:

#### Meeting 1 Summer Conference/September:

Categorize members into two committees

Review current member list, determine who is active versus non-active

1. Government Affairs Committee
  - a) Review current topics in Primary Care being discussed in legislature
    - i. Submit letter at the time, if appropriate, after approval by President/Board
    - ii. iVaccinate campaign involvement
  - b) Review upcoming events
  - c) Divide MAOFP policies for review

2. Advocacy Committee
  - a) Review resolutions proposed
  - b) Solicit ideas for new resolutions
  - c) Review previous ACOFP resolutions including ones sent to committee from previous year

**Meeting 2 October/November:**

1. Government Affairs
  - a) Review current topics in Primary Care being debated in legislature
    - i. Submit letter is appropriate and approved
  - b) Attend any Fall events
  - c) Discuss proposed changes or additions to the Policies
2. Advocacy
  - a) Review and edit current resolutions
  - b) Additional/last minute resolutions drafted
  - c) Inquire from MSU-COM regarding resolutions

**Meeting 3 Mid-Winter Conference/January:**

1. Government Affairs
  - a) Add changes to MAOFP policy, aggregate for Board review at meeting
  - b) Assist with making finalized changes and editing for COD resolutions
2. Advocacy
  - a) Propose resolutions to Board for approval and submission to COD
  - b) Recruit for COD delegates

**Meeting 4 Post COD/April or May:**

1. Government Affairs
  - a) Solicit for members to submit ideas for MAOFP policy to be voted on at Summer Conference
  - b) Contribute/Suggest ideas for COD resolutions next year based on Primary Care topics in legislature
  - c) Propose and review Summer activities in legislature
  - d) Report to Board regarding aggregate letters sent to congresspeople
2. Advocacy
  - a) Report to Board regarding outcomes of resolutions submitted
  - b) Report MOA and AOA resolutions and policy for the year
  - c) Contribute/Suggest ideas for COD resolutions next year